



Probation Department
COUNTY OF TULARE
AGENDA ITEM

BOARD OF SUPERVISORS

KUYLER CROCKER
District One

PETE VANDER POEL
District Two

AMY SHUKLIAN
District Three

EDDIE VALERO
District Four

DENNIS TOWNSEND
District Five

AGENDA DATE: April 7, 2020

Public Hearing Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Scheduled Public Hearing w/Clerk	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Published Notice Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Advertised Published Notice	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Meet & Confer Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Electronic file(s) has been sent	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Budget Transfer (Aud 308) attached	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Personnel Resolution attached	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Agreements are attached and signature line for Chairman is marked with tab(s)/flag(s)	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>

CONTACT PERSON: Steven Horton PHONE: (559) 713-2761

SUBJECT: Approve an amendment to Agreement No. 28954 with California State University, Fresno

REQUEST(S):

That the Board of Supervisors:

1. Approve an amendment to Agreement No. 28954 with California State University, Fresno, in the amount of zero dollars for the purpose of expanding the Internship Program to include students from all academic programs; and
2. Authorize the Chairman to sign four (4) copies of the amendment.

SUMMARY:

Tulare County Agreement No. 28954 between the County of Tulare, Probation Department and California State University, Fresno, was entered into on December 4, 2018 for the purpose of establishing an Internship Program with the University's Criminology Department to provide field instruction to the students of the internship program. The County currently allows students who desire the opportunity to gain work experience in their selected fields of study to apply as County interns. Interns are used to enhance County programs and are not to displace allocated staff. The students will be interning with the County for their own educational benefit, in order to earn internship hours required for a degree in criminology. The internship program enhances the County's recruitment process by encouraging interns to gain knowledge and hands on skills in the field. All functions of the program are conducted in accordance with County and Agency policy and procedure guidelines. Law enforcement classifications are considered hard to fill and providing an internship experience is a positive way to recruit future employees. Both parties now desire to expand the Internship Program beyond the limitation of Criminology students to

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include students from all academic programs offered by California State University, Fresno.

The following terms of the originally approved agreement deviated substantively from the standard County boilerplate: 1) The agreement had a term of multiple years; 2) The agreement allowed for either party to terminate without cause with thirty (30) days' written notice, provided that any interns currently enrolled in the internship program must be permitted to complete the current semester of training; and 3) The agreement included a mutual indemnification clause.

FISCAL IMPACT/FINANCING:

This amendment has no monetary obligations; therefore, approval of this amendment will have no impact on net County cost.

LINKAGE TO THE COUNTY OF TULARE STRATEGIC BUSINESS PLAN:

The County's five-year strategic plan includes the Economic Well-Being Initiative to collaborate in developing and sustaining a well-qualified labor pool. Tulare County Probation Department Interns will benefit from the opportunity to gain experience within their profession.

ADMINISTRATIVE SIGN-OFF:



Michelle Bonwell
Chief Probation Officer

Cc: Auditor-Controller / County Counsel / County Administrative Office (2)
Attachment(s): Agreement

**BEFORE THE BOARD OF SUPERVISORS
COUNTY OF TULARE, STATE OF CALIFORNIA**

IN THE MATTER OF APPROVE AN)
AMENDMENT TO AGREEMENT NO. 28954) Resolution No. _____
WITH CALIFORNIA STATE UNIVERSITY,) Agreement No. _____
FRESNO

UPON MOTION OF SUPERVISOR _____, SECONDED BY
SUPERVISOR _____, THE FOLLOWING WAS ADOPTED BY THE
BOARD OF SUPERVISORS, AT AN OFFICIAL MEETING HELD _____
_____, BY THE FOLLOWING VOTE:

AYES:
NOES:
ABSTAIN:
ABSENT:

ATTEST: JASON T. BRITT
COUNTY ADMINISTRATIVE OFFICER/
CLERK, BOARD OF SUPERVISORS

BY: _____
Deputy Clerk

* * * * *

1. Approved an amendment to Agreement No. 28954 with California State University, Fresno, in the amount of zero dollars for the purpose of expanding the Internship Program to include students from all academic programs; and
2. Authorized the Chairman to sign four (4) copies of the amendment.

**FIRST AMENDMENT TO
TULARE COUNTY AGREEMENT NO. 28954
CALIFORNIA STATE UNIVERSITY, FRESNO
INTERNSHIP PROGRAM**

THIS FIRST AMENDMENT ("Amendment") to Tulare County Agreement Number 28954 (the "Agreement") is entered into by and between the **COUNTY OF TULARE** ("COUNTY") and **CALIFORNIA STATE UNIVERSITY, FRESNO** ("UNIVERSITY") as of _____, with reference to the following:

- A. The COUNTY and UNIVERSITY entered into the Agreement on **December 4, 2018**, for the purpose of establishing an Internship Program ("PROGRAM") to provide field placement of Criminology students of the UNIVERSITY ("INTERNS") in the probation work field to receive the field education component of their curriculum for the UNIVERSITY.;
- B. COUNTY and UNIVERSITY now wish to amend the Agreement in order to expand the existing agreement to add students from all academic programs.

ACCORDINGLY, COUNTY and UNIVERSITY agree as follows:

- 1. The Agreement, entitled, Memorandum of Understanding Between the County of Tulare and California State University, Fresno, is hereby amended to replace the first paragraph of the MOU to read as follows:

This MEMORANDUM OF UNDERSTANDING (MOU) is entered into between the County of Tulare, Probation Department (hereinafter called COUNTY) and the Trustees of the California State University, on behalf of California State University, Fresno, (hereinafter called UNIVERSITY) for the purpose of establishing an Internship Program ("PROGRAM") to provide field placement of students of the UNIVERSITY ("INTERNS") in the variety of roles within the work of probation to receive the field education component of their curriculum for the UNIVERSITY.

- 2. This First Amendment becomes effective as of the date of execution.
- 3. Except as provided above, all other terms and conditions of the Agreement shall remain in full force and effect.

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**FIRST AMENDMENT TO
TULARE COUNTY AGREEMENT NO. 28954
CALIFORNIA STATE UNIVERSITY, FRESNO
INTERNSHIP PROGRAM**

THE PARTIES, having read and considered the above provisions, indicate their agreement by their authorized signatures below.

CALIFORNIA STATE UNIVERSITY, FRESNO

Date 2/18/2020

By 

Print Name Brian Colhan

Title Director of Procurement

Date _____

By _____

Print Name _____

Title _____

[Pursuant to Corporations Code section 313, County policy requires that contracts with a Corporation be signed by both (1) the chairman of the Board of Directors, the president or any vice-president (or another officer having general, operational responsibilities), and (2) the secretary, any assistant secretary, the chief financial officer, or any assistant treasurer (or another officer having recordkeeping or financial responsibilities), unless the contract is accompanied by a certified copy of a resolution of the corporation's Board of Directors authorizing the execution of the contract. Similarly, pursuant to California Corporations Code section 17703.01, County policy requires that contracts with a Limited Liability Company be signed by at least two managers, unless the contract is accompanied by a certified copy of the articles of organization stating that the LLC is managed by only one manager.]

COUNTY OF TULARE

Date _____

By _____

Chairman, Board of Supervisors

ATTEST: JASON T. BRITT
County Administrative Officer/Clerk of the Board
of Supervisors of the County of Tulare

By _____
Deputy Clerk

Approved as to Form
County Counsel

By 

Deputy
Matter # 20192048